



## Parental Partnership Policy

### Aims

Alamiyah School recognises that it is essential to have an excellent relationship with parents to provide a nurturing learning environment at home and school where children can learn and grow in a natural and holistic way. We aim to establish an open and effective means of communication to ensure that all information about the child can be exchanged between parent and teacher so that the child can benefit most from their time at the school.

### Approach

In order to fulfil these aims:

- All our staff are committed to an ongoing dialogue to ensure that communication is kept open with parents.
- Teachers will be available weekly during working hours and outside of session hours to communicate with parents on their child's progress.
- A secure access online record keeping and parent teacher communication system called My Montessori Child is in use across the school. Parents can keep up to date with their child's progress by viewing their child's photos and observations.
- The Deputies, Headteacher or Principal are accessible and can be available for discussions with parents. Appointments for private meetings can also be arranged.
- In order to understand and best meet the needs of the child, parents are asked to inform the school of any changes in personal circumstances that may affect a child emotionally, socially, medically or otherwise.
- All information given by the parent about their children is strictly confidential and only shared with staff on a need to know basis.
- The School informs all parents about notices, events, snack menus and pupil learning on their class noticeboard.
- Important information for parents is sent out in a parent handbook containing staff roles, deployment, timings and summaries of key policies.
- Parents are kept up to date about information regarding their child and school through regular emails and a school newsletter.



- All policies and procedures are made available on the school website and in paper format in the school office. Parents are welcome to come in and request a copy to read at the School.
- Parents (in their absence emergency contacts) will be informed if there is concern for a child's health and well-being during the school day.
- Parents have access to their children's written records.
- Parents will be asked to contribute to school life by sending in items, talking about their experiences, culture or anything else of value during circle times in order to enrich pupil learning.
- Opportunities will be provided for parents to contribute their own skills, knowledge and interests to the activities in the school. We welcome contribution from all parents in whatever form they may take.
- Parents are given opportunities to learn about the school curriculum and pupil learning, in the school and at home through workshops and training.
- Parents are informed of the system for registering queries, complaints or suggestions and check to ensure these are understood. All parents have access to our written complaints procedure.
- We use the Montessori Curriculum coupled with the EYFS and National Curriculum to ensure pupils have access to a broad range of skills, knowledge and attitudes as foundations for good future progress and ensure they are prepared for transition to another school or home study after they leave the school.

The parent partnership policy is outlined overleaf:



## Parent School Partnership Agreement

Parental involvement in a child's education is fundamental to the holistic development of your child. It is only through a strong working relationship between the School and home that we can enable your child to achieve their full potential. It is therefore of great importance that parents fully support and implement the Alamiyah School ethos in the home. The terms provided below are derived from our ethos and contain the ingredients necessary to build a strong home School partnership.

1. To demonstrate a commitment to the vision, mission and ethos of Alamiyah School.
2. To maintain communication with the school about your child's health, development and learning including, any professionals working alongside your family and any assessments.
3. To inform the school about any changes to information held by the school including, personal or emergency contact details, authorised collectors, your child's home address or living arrangements. All notifications must be made at least 24 hours prior to any change taking effect.
4. To ensure that all absences and lateness are authorised by providing advance notice in writing (via email or letter) prior to the start of the session for each instance of absence or lateness.
5. To maintain a minimum of 96% attendance rate each school year to ensure continuity in your child's learning.
6. To ensure that your child maintains a 96% punctuality rate, since lateness disrupts the learning of your child and that of others.
7. To ensure that your child comes to school dressed in the correct uniform and appropriate clothing for the weather as outlined in the Uniform Guidance.
8. To commit to the prompt payment of fees, in accordance to our fee payment policy.
9. To understand our ethos and how the Montessori curriculum works, accepting that each child learns best following their unique and natural path of development.
10. To attend parent workshops in order to understand and implement the ethos and approach used to educate your child. There will be no more than two compulsory parent workshops per academic year.
11. To be willing to implement recommendations from the parent workshops or as a result of observations of your child.



12. To work with the School to develop the best plan for your child's home learning so that no unnecessary pressure is placed on your child which can have a negative impact on long term holistic development.
13. To log on to My Montessori Child regularly to keep upto date with your child's progress, receive important updates and contribute to their learning by informing us of your child's current learning and interests at home.
14. To attend progress meetings, meetings regarding pupil behaviour, any meetings regarding your child, coffee mornings/afternoons and parent's evenings to keep upto date with your child's progress and learning.
15. To strongly encourage constructive activities, which are in line with the development of the child and engage all aspects of the child - head, heart and hands.
16. To actively avoid all screen time including television, DVD's and video games to help preserve the fitrah of your child, leaving their hearts open and receptive to the message of Prophecy.
17. To provide your child with a healthy breakfast and lunch with no added sugar, thereby working with the School to limit the impact poor diet has on behaviour, concentration and learning.
18. To monitor the environment and company that your child keeps and ensure that any negative interactions or incidents are fed back to the School in order for us to support their learning.
19. To ensure that your child is polite, courteous and respectful to all staff and pupils
20. To ensure that your child maintains the rights and boundaries of others without harm or any physical force.
21. To ensure that your child only uses acceptable and appropriate language at the school, the use of racist, derogatory or obscene language is unacceptable and prohibited
22. To ensure that your child handles school property and the property of others with care and respect
23. To adhere to the School's policies and procedures, correspondence and guidelines as outlined in the parent handbook and on the school website, paying particular attention to policies on attendance, punctuality and uniform.



This policy was adopted at a meeting at Alamiyah School

Held on: .....

Signed on behalf of the Alamiyah School: .....

Date of Review: July 2018